

# **Department of Talent & Labor Relations**

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**\* Legend:**

**Schools** – Alfred Cramer CPL School – Cramer; Brimm Medical Arts High School – BMAHS; Camden Big Picture Learning Academy HS – BPLA HS; Camden Big Picture Learning Academy MS – BPLA MS; Camden High School – CHS; Cooper’s Poynt Family School – Cooper’s Poynt; Creative Arts Morgan Village Academy – CAMVA; Dr. Henry H. Davis Family School – Davis; Early Childhood Development Center – ECDC; Forest Hill School – Forest Hill; H.B. Wilson Family School – H.B. Wilson; Harry C. Sharp Family School – Sharp; Octavius V. Catto Family School – Catto; Pride Academy – Pride; Riletta Twyne Cream Early Childhood Center- R.T. Cream/ECDC; Thomas H. Dudley Family School – Dudley; U.S. Wiggins College Preparatory Lab Family School – Wiggins; Veterans Memorial Family School – Veterans; Woodrow Wilson High School – WWHS; Yorkship Family School – Yorkship

**Terminology** – Incl. = including or inclusive of; LOA = Leave of Absence; RTW = Return to Work; w/o = without

**A. Appointments – (3)**

All appointments are contingent upon available funds and compliance with the prerequisites for public school employment under law and District policy.

The Department of Talent and Labor Relations hereby makes the following representations:

Upon information and belief

- DTLR has verified that all persons listed in the Appointments section currently possess, and possessed as of the effective date, the requisite, valid, appropriate certificates and licenses, where applicable.
- DTLR has verified that all persons listed in the Appointments section have passed the requisite criminal background check and are not disqualified from employment according to the Criminal History Review Unit, before the effective date.
- DTLR has verified that all persons listed in the Appointments section meet the minimum requirements stated in the job description and are eligible for employment in the position they hold.
- DTLR has received the written approvals from the Superintendent or school administrator certificate holder designee prior to the submission of offer letters and the start date for all persons listed in the Appointments section.

Prior to this meeting, the State Superintendent has approved in writing the appointment of the individuals listed in the Appointments section, as well as, the effective date, title and salary of such persons.

It is recommended that the following individuals be appointed for the 2020-2021 school year to the assignment and at the rate indicated:

**Professional Support – (3)**

Eff. Date	First Name	Last Name	Title	Location	Account #	Salary
9/1/2020	Chiara	Garcia	Part Time Associate	Central Office	20-451-200-100-001-00	\$15 hourly
10/5/2020	Regina	McMillan	Paraprofessional	Catto	11-000-217-100-000-00	\$18,712.00
10/5/2020	Chavon	Terry	Coordinator, Human Resources	Central Office	11-000-251-100-000-00	\$55,250.00

**B. Promotions – (1)**

All promotions are contingent upon available funds and compliance with the prerequisites for public school employment under law and District policy.

The Department of Talent and Labor Relations hereby makes the following representations:

- DTLR has verified that all persons listed in the Promotions section currently possess, and possessed as of the effective date, the requisite, valid, appropriate certificates and licenses, where applicable.
- DTLR has verified that all persons listed in the Promotions section have passed the requisite criminal background check and are not disqualified from employment according to the Criminal History Review Unit, before the effective date.
- DTLR has verified that all persons listed in the Promotions section meet the minimum requirements stated in the job description and are eligible for employment in the position they hold.
- DTLR has received the written approvals from the Superintendent or school administrator certificate holder designee prior to the submission of offer letters and the start date for all persons listed in the Appointments section.

It is recommended that the following individuals be promotion for the 2020-2021 school year to the assignment and at the rate indicated:

**1. Professional, Non-Certificated – (1)**

Eff. Date	First Name	Last Name	New Title	New Location	Account #	Salary	Prior Title
9/1/2020	Arlethia	Brown	Sr. Director, School Nutrition	Central Office	60-910- 310-100- 110-00	\$111,313	Sr. Manager, School Nutrition

**C. Transfers – (1)**

The Division of Talent and Labor Relations hereby makes the following representation:

- DTLR has verified that all persons listed in the Transfers section currently possess, and possessed as of the effective date, the requisite, valid, appropriate certificates and licenses, where applicable, for the position/location in which they are transferred.
- DTLR has verified that all persons listed in the Transfers section have passed the requisite criminal background check and are not disqualified from employment according to the Criminal History Review Unit, before the effective date.
- DTLR has verified that all persons listed in the Transfers section meet the minimum requirements stated in the job description and are eligible for employment in the position they hold.
- DTLR has received the written approvals from the Superintendent or school administrator certificate holder designee prior to the transfer of the staff member.

It is recommended that the following individual be appointed for the 2020-2021 school year to the assignment and at the rate indicated:

**Professional, Support - (1)**

Eff. Date	First Name	Last Name	Position Title	Previous Location	New Location
10/5/2020	Terry	Brown	Custodian A	Cooper's Poynt	CAMVA

**D. Substitute Personnel – (No Items at this time)**

**E. Resignations – (4)**

For staff who previously received a formal letter indicating that the Superintendent accepted their resignation, the official acceptance of the resignation shall be deemed as of the date of the acceptance letter.

Effective at the end of the day on the date indicated:

Resignation Date	First Name	Last Name	Position Title	Location
10/22/2020	Mia	Anderson	Family & Operations Coordinator	Camden High School
6/30/2020	Cathy	Glisson	Nurse	BPLA HS
11/13/2020	Nicholas	Stio	Teacher, Health / PE	Wiggins
10/30/2020	Wanda	Zapata	Paraprofessional A	Yorkship

**F. Retirements – (3)**

For staff who previously received a formal letter indicating that the Superintendent accepted their retirement, the official acceptance of the retirement shall be deemed as of the date of the acceptance letter.

Effective at the end of the day on the date indicated:

Retirement Date	First Name	Last Name	Position Title	Location	Years of Service
12/1/2020	Eric	Lewis, Jr.	Custodian, A1	H.B Wilson	27
1/4/2021	Juanita	Mathis	Teacher, Special Education	Cramer	20
1/31/2021	Douglas	Overtoom	Teacher, Drama	CAMVA	20

- G. **Terminations – (No Items at this time)**
- H. **Separations by Mutual Agreement – (No Items at this time)**
- I. **Suspensions – (No Items at this time)**
- J. **Returns from Suspensions – (No Items at this time)**
- K. **Administrative Leaves – (No Items at this time)**
- L. **Returns from Administrative Leaves – (No Items at this time)**
- M. **Leaves of Absence – (25)**

It is recommended the following requests be granted and/or accepted in accordance with District policy. (All leaves are with pay unless specified as “w/o pay”). All leaves are subject to review by the Department of Talent and Labor Relations for compliance with contract, policy, and law.

First Name	Last Name	Position Title	Location	LOA Dates
Felix	Bowman	Security Officer	CAMVA	FMLA 9/22/20 - 11/1/20
Michael	Cannon	Teacher, Health/PE	Forest Hill	FMLA 9/24/20 - 12/24/20
Pamela	Clark	Attendance Officer	Central Office	Int FMLA 20/21 SY
Mia	Coles-Anderson	Family & Operations Coordinator	CHS	FMLA 9/10/20 - 10/22/20
Pleasha	Duncan	Paraprofessional A	Cramer	FMLA 9/4/20 - 9/30/20
Ivorie	Edwards	Paraprofessional A, 1 on 1	Catto	FMLA 9/21/20 - 11/20/20
Tiombe'	Gibson	Teacher, Kindergarten	Wiggins	FMLA 9/1/20 - 9/25/20
Leona	Jackson	Guidance Counselor	Veterans	FMLA 9/14/20 - 10/2/20
Chanel	Johnson	Security Officer	Cooper's Poynt	FMLA 9/25/20 - 10/31/20
Jodi	Kratchman	Teacher SPED LDS	H.B Wilson	Int FMLA 20/21 SY
Christina	Longo	Teacher, Kindergarten	Dudley	Int FMLA 20/21 SY
Maria	Martinez-Lithgow	Teacher, Bilingual	Catto	FMLA 9/9/20 - 11/6/20
Sturac'	Meyers	Teacher, SPED AUT	Cooper's Poynt	Int FMLA 20/21 SY
Gilbert	Montgomery	Custodian	BMAHS	FMLA 9/9/20 - 12/9/20
Constance	Reagin	Teacher, ESL	Veterans	Int FMLA 20/21 SY
Donna	Reynolds	Teacher Pre K	Veterans	FMLA 9/15/20 -10/1/20
Waleska	Rivera	Paraprofessional A	Forest Hill	Int FMLA 20/21 SY
Evelyn	Ruiz	Principal	Sharp	Int FMLA 20/21 SY

Juanita	Thomas	Social Worker	WWHS	FMLA 6/17/20 -6/22/20
Juanita	Thomas	Social Worker	WWHS	FMLA 9/1/20 -10/2/20
Robin	Toomer	Teacher, SPED ICR	CHS	FMLA 6/16/20 - 6/22/20
Robin	Toomer	Teacher, SPED ICR	CHS	FMLA 9/1/20 - 9/19/20
Robin	Toomer	Teacher, SPED ICR	CHS	FMLA 10/5/20 - 10/6/20, unpd 10/7/20- 12/4/20
Teresa	Urban	Teacher, Pre K	R.T. Cream	Int FMLA 20/21 SY
Janel	Williams	Sr. Lead Educator of Curriculum	Central Office	FMLA 7/31/20 - 10/2/20

**N. Non-FMLA/Personal Leave of Absence – (No Items at this time)**

**O. Approval to Return – (7)**

It is recommended that approval be granted for the following individuals to return from leave of absence, as indicated (appropriate documentation has been received and is on file with DTLR):

First Name	Last Name	Position Title	Location	Return to Work Date
Pleasha	Duncan	Paraprofessional A	Cramer	10/1/20
Tiombe'	Gibson	Teacher, Kindergarten	Wiggins	9/28/20
Leona	Jackson	Guidance Counselor	Veterans	10/5/20
Donna	Reynolds	Teacher Pre K	Veterans	10/2/20
Juanita	Thomas	Social Worker	WWHS	10/5/20
Robin	Toomer	Teacher, SPED ICR	CHS	9/21/20
Janel	Williams	Sr. Lead Educator of Curriculum	Central Office	10/5/20

**P. Withholding of Increment and Raises – (No items at this time)**

**Q. Rescissions – (No items at this time)**

**R. Corrections – (No items at this time)**

**S. Recalls – (4)**

The following individuals were previously impacted by a reduction-in-force however, they have been “recalled” in accordance with rules and regulations set forth by law, District policy, and contract.

Eff. Date	First Name	Last Name	Position Title	Location
10/5/2020	Gina	De Leon	Custodian A	BPLA HS
10/5/2020	Deswa	Evans	Custodian A	Central Office
10/5/2020	Nidia	Montanez	Custodian A	Cooper's Poynt
10/26/2020	Basilide	Rivera	Custodian C	BPLA HS

**T. Changes and Salary Adjustments – (No items at this time)**

**U. Death Notices – (No items at this time)**

**V. Special Compensation – (No items at this time)**

**W. Seasonal Coaches – (3)**

It is recommended permission be granted for the following coaches be paid for the 2019-2020 School Year in the season(s) indicated below:

Winter Season

<b>First Name</b>	<b>Last Name</b>	<b>Location</b>	<b>Amount</b>	<b>Position Title</b>
Maurice	Clark	WWHS	\$4,523	Boys Basketball Assistant
Harvey	Mills	WWHS	\$4,523	Girls Basketball Assistant

It is recommended permission be granted for the following coach be paid for the 2020-2021 School Year in the season(s) indicated below:

Fall Season

<b>First Name</b>	<b>Last Name</b>	<b>Location</b>	<b>Amount</b>	<b>Position Title</b>
Jamal	White	WWHS	\$4,523	Assistant Coach

**X. Salary Advancements/Stipends – (No items at this time)**

**Y. Federal Funds – (No items at this time)**

**Z. Declinations – (No items at this time)**

**AA. Black Seal/Boiler/Locksmith/Welding License – (No items at this time)**

**BB. Temporary Service Employees / Internships – (No items at this time)**

**CC. Commercial Driver’s License – (No items at this time)**

**DD. Reinstatement – (No items at this time)**

**EE. Miscellaneous – (No items at this time)**

**FF. Renewals – (Non-Tenured) – (No items at this time)**

**GG. Non- Renewals – (Non-Tenured) – (No items at this time)**

**HH. Reappointments of Certificated and Non-Certificated Staff Serving in Tenurable Positions – (No items at this time)**

**II. Reassignment – (1)**

It is recommended that the following reassignment be approved the 2020-2021 school year, effective as indicated:

<b>First Name</b>	<b>Last Name</b>	<b>Previous Title</b>	<b>New Title</b>	<b>Current Location</b>
Ann	Loatman	IT Coordinator	Business Operations Coordinator	Central Office

**JJ. Terminations with Reassignment – (No items at this time)**

**KK. School Placements – (No items at this time)**

**LL. Hearing Decisions – (No items at this time)**

**\*\*\*END OF REPORT\*\*\***