

OFFICIAL REPORT OF THE ACTING SUPERINTENDENT OF SCHOOLS

November 15, 2011
Camden, New Jersey

To the President and Members of the Board of Education:

The Acting Superintendent desires to submit the following report:

I. SUPERINTENDENT/ADMINISTRATION

A. Food Baskets

The Superintendent recommends that permission be given to the Kaighns Avenue Baptist Church to donate food baskets to six needy families in the following schools, Tuesday, November 22, 2011:

Bonsall Family School	McGraw Elementary School
Catto Family School	Molina Elementary School
Cooper's Poynt Family School	Sharp Elementary School
Cramer College Prep Lab School	Sumner Elementary School
Cream Family School	Veterans Family School
Davis Elementary School	Whittier School
Dudley Family School	Wiggins College Prep Lab School
Early Childhood Development Center	H. B. Wilson Elementary School
Forest Hill Elementary School	Yorkship Elementary School
Lanning Square Family School @ (Parkside)	

Each school will identify six families. The baskets will be delivered and the school will be responsible for delivery.

There will be no cost to the Board.

B. Coat Drive

It is recommended Camden Board of Education accept 120 new coats (8 schools 15 coats per school) from Sergeant Carla L. Thomas, New Jersey State Police, Grant Program Management, at the schools listed.

H.B. Wilson Elementary School	McGraw Elementary School
Veterans Family School	Molina Elementary School
Lanning Square Family School	Early Childhood Development
Bonsall Family School	Hatch Family School

Coats will be delivered, November 2011 by the State Police, time and day will be in accordance with the Principals.

There will be no cost to the Board.

II. Attendance at Meetings

A. With Expense (2 Ratifications)

(Mileage cost is based on the rate of 31 cents per mile)

James Thompson Andrea Damiani Susan Goyins (Camden High School)	“Key to Dropout Prevention: How to Implement a Freshmen Course” Newark, NJ Registration - \$99 pp Total cost not to exceed \$297 Acct. #15000223580 300 01 School Based Funds	11/3/11 Thursday
Jonathan Ogonna (Special Education)	“Writing Defensible, IEPs” Long Ranch, NJ Registration - \$195 Total cost not to exceed \$195 Acct. #11000219580 000 59 Local Funds	11/18/11 Friday

B. Without Expense, except for Travel

(Mileage cost is based on the rate of 31 cents per mile)

Jacqueline Sykes (Math Dept.)	NJ Principals and Supervisors Association, Common Core Workshop on Assessment Monroe Twp. NJ	11/2/11 Wednesday
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III. CURRICULUM & INSTRUCTION (1 Ratification)

A. Curriculum & Instruction Dept. (Kirwin)

1. Bilingual Dept.

a. Tutorial Program Ratification

It is recommended that the following individual be approved to work the homework tutorial program for English Language Learners, Pyne Poynt Middle School, previously approved on July 2011. It is also recommended the account number previously approved be changed.

School Security @ \$18.98/hr x 1hr per day X 115 days = \$2,182.70
Fredy Ramos

Total cost not to exceed \$2,182.70 Acct. #11000266100 000 61 Local Funds

Corrected Program Costs

3 Teachers X 115 days X 1.5/hr. a day X \$29/hr. = \$15,009.50

Total cost not to exceed \$17,190.20

Official Superintendent's Report July 2011, page 3, item B-1

It is recommended that a homework tutorial program be implemented for English Language Learners at Pyne Poynt Middle School to provide support for English language acquisition while maintaining grade level instruction in the content areas, Monday- Thursday, 3:30 - 5:00 pm, September 12, 2011-June 9, 2012.

3 teachers X 125 days X 1.5 hours X \$29/h = \$16,312.50

1 School Security Officer x 125 days x 1 hour x \$18.98/h = \$2,372.50

Total cost not to exceed \$18,685. Acct. #20242100100 000 00 NCLB Title III Funds

IV. School District Activities (6 Ratifications)

A. Woodland Community Center (Mills) Ratification

It is recommended that permission be granted to Woodland Community Center to conduct Homework Center, H.B. Wilson Elementary School, November 14, 2011-April 26, 2012, Monday – Thursday, 3:00-4:30 pm. Security will already be on duty.

There will be no cost to the Board.

B. Curriculum & Instruction Dept. (Kirwin)

1. Scripps National Spelling Bee Program

It is recommended that permission be granted to enroll the schools listed in the 2012 Scripps National Spelling Bee Program:

Bonsall Family School	Catto Family School
Cooper's Poynt Family School	Cramer College Preparatory Lab School
Cream Family School	Davis Elementary School
Dudley Family School	Forest Hill Elementary School
Lanning Square Family School	McGraw Elementary School
Molina Elementary School	Sharp Elementary School
Sumner Elementary School	Wiggins College Preparatory Lab School
H. B. Wilson Elementary School	Yorkship Elementary School
East Camden Middle School	Hatch Family School
Pyne Poynt Middle School	Creative Arts/Morgan Village Academy
Veterans Memorial Family School	Whittier Elementary School

Cost

\$109 per school + \$75 late fee per school=\$184 x 22=\$4048

Total cost not to exceed \$4,048. Acct. #15190100800 (individual school acct. #)

C. Federal & State Funds (Kirwin)

1. SES Providers Fair Ratification

It is recommended that the following schools be added to the previously approved SES Providers Fair:

Forest Hill Elementary School Sumner Elementary School

Official September 20, 2011 Superintendent's Report, Page 6, Item B1

It is recommended that the Office of Federal and State Funds be permitted to hold a Supplemental Educational Services Providers Fair, Monday, October 3, 2011, Catto Family School, 6:00 - 8:00 p.m., for parents of eligible students at the listed schools. Parents will be given the opportunity to discuss the different programs and a chance to select three (3) SES providers.

<i>Bonsall Family School</i>	<i>Camden High School</i>
<i>Cooper's Poynt Family School</i>	<i>Cramer Elementary School</i>
<i>Cream Family School</i>	<i>Davis Elementary School</i>
<i>East Camden Middle School</i>	<i>Hatch Family School</i>
<i>Lanning Sq. Elem. School</i>	<i>McGraw Elementary School</i>
<i>Molina Elementary School</i>	<i>Morgan Village\Creative Arts Academy</i>
<i>Pyne Poynt Middle School</i>	<i>Sharp Elementary School</i>
<i>Veterans Memorial Family School</i>	<i>Wiggins Elementary School</i>
<i>H.B. Wilson Elementary School</i>	<i>Woodrow Wilson High School</i>
<i>Yorkship Elementary School</i>	

Costs

Community School Coordinators-\$15.09 per hour (bring parents to the meeting)

(28 CSC's x \$15.09 per hour x 3 hours = \$1,267.56)

2 District Parent Coordinators x \$18.98 per hour x 3 hours = \$113.88

4 Clerks x \$16.16 per hour x 3 hours = \$193.92

Salaries-not to exceed \$1575.36

Refreshments @ \$10.00 per person x 300 parents - \$3,000.00

Supplies-\$500

Acct. #20232200100 000 00

Acct. #20232200500 000 00

Acct. #20232200600 000 00

Stipends

Refreshments

Supplies

Total cost not to exceed \$5,075.36

D. Creative Arts/Morgan Village Academy (Kirwin)

1. Saturday NJASK/HSPA Tutorial Program Ratification

It is recommended that permission be granted for Joyce Mogil to replace Freddie Alexander who was previously approved to work the Saturday, NJASK/HSPA Tutorial Program.

Superintendent's Official Report, October 11, 2011, Page 6 Item B-2

It is recommended that the following individuals be approved to work the Saturday NJASK/HSPA Tutorial Program, previously approved on the September 2011 Superintendent's Report: (*Note: Revised Account Numbers)

Teachers:	Patricio Acevedo	Freddie Alexander	Angela Wright- Yelverton
	Jamal Dickerson	Franklin Edwards	
	Joanne Johnson	Christopher Klein	
	Linda Mitchell	Joelle Wagner Lynch	
Security:	Carla Colon		
Clerk:	Beverly Williams		
Custodian:	Richard Johnson		

It is also recommended that Davida Coe-Brockington serve as the Administrator in charge to replace the vice-principal position previously approved.

$\$38 \text{ per hour} \times 3 \text{ hrs per day} \times 23 \text{ days} = \$2,622.00$ – November 5, 2011 – May 19, 2012

Total cost not to exceed \$25,578 Acct. #15421100101 200 06 School Based Funds

Total cost not to exceed \$5,853.36 Acct. #15421200100 200 06 School Based Funds

E. Veterans Family School (Kirwin)

1. NJASK Luncheon Ratification

It is recommended that permission be granted for Veterans Family School to host an NJASK Celebration luncheon to recognize and honor students for their academic accomplishments, October 27, 2011.

100 students @\$7.00per student = \$700.00

Total cost not to exceed \$700.00 Acct. #15000240500 100 27 School Based Funds

F. Cream Family School (Kirwin)

1. Halloween Social Ratification

It is recommended that permission be granted for Cream Family School to a host a Halloween Social for students, grades 6-8, Thursday, October 20, 2011, 5:00 – 8:00p.m.

Security – 3hrs @\$18.98per hour = \$56.94
Cristina Castro

Total cost not to exceed \$56.94 Acct. #15190100320 100 43 School Based Funds

G. Davis Elementary School (Kirwin)

1. Hispanic Heritage Luncheon

It is recommended that permission be granted for Davis Elementary School to host a luncheon, November 18, 2011, for grades 4-6, and their community role models.

\$7.00pp X 45 participants = \$315

Total cost not to exceed \$315 Acct. #15000240600 100 14 School Based Funds

H. McGraw Elementary School (Kirwin)

1. Saturday Tutorial Program Ratification

It is recommended that the following individuals be approved to work the Saturday Tutorial Program previously approved, August 23, 2011, Superintendent's Report:

Principal

Scott Shanklin

Teachers

Theresa DeSousa

Ralph Williams

Darryl Still

Jacqueline Wynn

Deborah Blevins

School Security Officer

Hassan King

Official Superintendent's Report August 23, 2011 page 9, Item D-1

It is recommended that permission be granted for McGraw Elementary School to conduct a Saturday Tutorial Program, 2 Saturdays per month, October 2011-June 2012, 9:00 am-12:30 pm (3.5 hours x 2 x 9 mos.= 63 hours).

Staff needed

Principal-\$38 per hour x 63 hours= \$2,394.00

5 teachers x \$29 per hour x 63 hours= \$9,135.00

School Security Officer-\$18.98 per hour x 63 hours= \$1,195.74

Total cost not to exceed \$12,724.74. Acct. #20239100100 000 19 SIA Part A Funds

V. PROFESSIONAL DEVELOPMENT (2 Ratificationa)

A. Professional Development (Kenny)

1. Technology Dept. Ratification

It is recommended that 4 professional development sessions be provided by Edvation-Advancing Education for 21st Century Success to District Computer Teachers to support our current curriculum for technology integration during the 2011-2112. Training will be held at the Riggs Center.

Consultant Cost

\$749.50 X 4 sessions = \$2,999.00

Total cost not to exceed \$2,999.00 Acct. #11000223320 000 62 Local Funds

2. Community, Parent, Engagement Day Workshop

It is recommended that permission be granted for Dr. Michael Fowlin to present at the Community Parent Engagement Day Workshop, Thursday, November 17, 2011, Catto Family School, 9:00 am – 12:00 pm.

Topic: “You Don’t Know Me Until You Know Me.”

Cost- \$1,500.00

Total cost not to exceed \$1,500.00 Acct. #20272200300 001 00

VI. COMMUNITY/PARENTS (3 Ratifications)

A. Creative Arts/Morgan Village Academy (Kirwin)

1. Parent Meetings

It is recommended that permission be granted for Creative Arts/Morgan Village Academy to hold parent meetings, 5:00 -7:00 pm, on the dates listed:

November 17, 2011	December 15, 2011
January 19, 2012	February 16, 2012
March 15, 2012	April 19, 2012
May 17, 2012	

1 School Security Officer @ \$18.98 per hour X 2hrs X 7 meetings = \$265.72

Total cost not to exceed \$265.72 Acct. #15421100101 200 06 School Based Funds

B. District Parent Center

1. Bilingual Parent Meetings Ratification

It is recommended that permission be granted for the Bilingual District Parent Center to conduct parent involvement meetings, activities and training, held at the District Parent Center and/or various school locations for the 2011-2012 school years. Cost will be for refreshments. The following meetings have been scheduled:

Bilingual District Parent Center Meeting	Third Wednesday of the month 7 @ \$75.00=\$525.00
Bilingual District Parent Council Exec. Meetings	Second Tuesday of the month 8 @ \$24.00=\$192.00
Hispanic Heritage Month	November 30, 2011 12:30 – 3:00pm 1 @\$300.00

Total cost not to exceed \$1,017.00 Acct. #11800330500 056 74 Local Funds

C. Pyne Poynt Middle School (Kirwin)

1. Parent Meetings - Ratification

It is recommended that permission be granted for Pyne Poynt Middle School to host parent meetings, 5:00-7:00 pm, on the dates listed:

November 15, 2011	March 20, 2012
December 20, 2011	April 17, 2012
January 17, 2012	May 15, 2012
February 21, 2012	June 19, 2012

Costs

Refreshments-\$4 per person x 20 parents x 8 meetings=\$640.00

School Security Officer (Vance Watkins)-\$18.98 per hour x 16 hours=\$303.68

Total cost not to exceed \$640.00. Acct. #20232200800 001 03 Parent Inv. Grant

Total cost not to exceed \$303.68 Acct. #15421200100 200 03 School Based Funds

Total cost not to exceed \$943.68

D. Davis Elementary School

1. Parent Meetings - Ratification

It is recommended that permission be granted for Davis Elementary School to host parent meetings, 4:00 - 6:00 pm, on the Wednesdays listed:

October 12, 2011	February 8, 2012	June 13, 2012
November 16, 2011	March 21, 2012	
December 14, 2011	April 18, 2012	
January 11, 2012	May 9, 2012	

1 School Security Officer @ \$18.98 per hour X 2hrs X 9 meetings = \$341.64

Total cost not to exceed \$341.64 Acct. #15421200100 100 45 School Based Funds

VII. School Improvement Grant (SIG) Activities

1. Parent Coaches Ratification

It is recommended that permission be granted for Cramer College Preparatory Lab School to employ five (5) additional Parent Coaches for the 2011-2012 school year previously approved, Superintendent's Report, October 11, 2011.

Effective: October 3, 2011

Ivonne Arroyo	Llisuvy Ramon
Kimberly Hernandez	Aretha Turlington
La'Shelle Pollard	

5 Coaches @ 3 hours per day @ \$10 a day x 164 days = \$24,600

Total cost not to exceed \$27,000 Acct. # 20460100100 000 13 SIG Grant Funds

Superintendent's Official Report, October 11, 2011, Page 8, Item I-1

It is recommended that permission be granted for Parent Coaches to work at the schools listed, September 2011-June 2012, at the rate of \$10 per hour, not to exceed 15 hours per week:

*Mayra Espinal Karina Jimenez
Amanda Kotzbeck Rashell Rembert
4 coaches X \$10per hour X 15hrs a week X 36 weeks = \$21,600*

Total cost not to exceed \$21,600. Acct. #20460100100 000 13 – SIG Grant Funds

VIII. Special Services

1. Compensatory Education (Kenny) Ratification

It is recommended that permission be granted to employ Mrs. Ursula Moss, Training Facilitator, to provide compensatory education in Language Arts and Math for J. R., student, October 20, 2011 – June 30, 2012, 4hrs per week, not to exceed 90 hours.

\$29/hr. x 90hrs = \$4,500.00

Total cost not to exceed \$4,500.00 Acct. #11000219320 000 59 Local Funds

IX. Fund Raisers (10) Ratifications

It is recommended that the following fund raising activities for the schools listed be approved for the 2011-2012 school year: (Door to door solicitation is prohibited in accordance with Board Policy) All fundraisers are in compliance with the District's Nutrition Policy. **indicates person responsible

Woodrow Wilson	T-Shirts Sales **Audrey Gougou & Robert Keller	11/1/11 – 6/1/2012	Student Activities
	Dress Down Days **Audrey Gougou & Robert Keller	11/4/11 & 4/5/2012	Student Activities
Pyne Poynt Middle School	Dress Down Days **Brian Medley & Robert Atwell	11/1/11 – 5/1/12	Student Activities
Veterans Family School	Popcorn Sales **PTO	11/1/11 – 11/30/11	Student Activities
Davis Elementary School	Red Ribbon Week Lollipop Sales **PTO	10/24-31, 2011	Student Activities
	Scholastic Book Fair **Layne Riggs	11/28/11 – 12/2/11	School Library
Dudley Family School	Candy, Gift wrapping Sales **PTA	10/10/11 – 10/21/11	Student Activities
	Pretzel Sales **PTA	11/1/11 – 6/1/2012	Student Activities
Molina School	School Pictures **Evelyn Pagan	11/16 – 18/2011	Student Activities
	Pretzel Sales **Evelyn Pagan	11/16/11 – 6/7/2012	Student Activities
	Hoagie Sales **Evelyn Pagan	11/28 & 29/2011	Student Activities
Wiggins CPLS	Holiday Trinkets, Magazine Subscriptions **Miriam Osorio	11/1 – 18/2011	Student Activities