

**CAMDEN CITY BOARD OF EDUCATION
2022 VIRTUAL REORGANIZATION MEETING
JANUARY 5, 2022 - 5:30 P.M.
APPROVED REPORT**

**I. MEETING OPENED AND PLEDGE OF ALLEGIANCE LEAD BY RAYMOND COXE,
BUSINESS ADMINISTRATOR**

OPENING STATEMENT READ BY BUSINESS ADMINISTRATOR

The regular notice requirement of the New Jersey Open Public Meetings Act has been complied with in that adequate advance notice of this meeting was given at least 48 hours in advance.

*On December 29, 2021 notice was mailed to the **Courier Post & The Philadelphia Inquirer**.*

II. ELECTION RESULTS

The BUSINESS ADMINISTRATOR announces the results of the 2021 Annual School Board Election.

Elected three (3) Members of the Board of Education for a three (3) year term expiring January 2025.

Jeanette Alvarez	<u>2,890 Votes</u>
Cameron Hudson	<u>2,687 Votes</u>
N’Namdee Nelson	<u>2,546 Votes</u>

III. OATH OF OFFICE

The Honorable Mayor Victor Carstarphen administered oaths to newly appointed advisory board members **MR. CAMERON HUDSON AND MR. N’NAMDEE NELSON**.

REQUIRED OATHS FOR SCHOOL BOARD MEMBERS

(Pursuant to N.J.S.A. 18A:12-2.1 and NJ.S.A. 41:1-1 and 1-3)

*I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.**

*I, _____, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education, and that I am not disqualified as a voter pursuant to R.S. 19:4-1 nor disqualified due to conviction of a crime or offense listed in N.J. S. 18A:12-1, and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability So help me God.**

**No individual shall be required to swear or affirm that part of the oaths which states “So help me God.”*

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THE HONORABLE MAYOR CARSTARPHEN provides congratulations to newly elected board members and exits meeting.

The SUPERINTENDENT turns meeting back to THE BUSINESS ADMINISTRATOR.

COMMENTS FROM NEWLY ELECTED AND CURRENT BOARD MEMBERS

THE BUSINESS ADMINISTRATOR thanks all newly appointed board members, announces that newly elected board member Jeanette Alvarez will be sworn in at the next board meeting in January.

THE BUSINESS ADMINISTRATOR opens the floor up for comments/remarks from newly appointed members and current board members.

Comments and remarks made by Board Members.

IV. ROLL CALL BY BUSINESS ADMINISTRATOR

Ms. Alvarez		Mr. Leyba-Martinez	P
Mr. Custis	P	Ms. Merricks	P
Ms. Gillespie	P	Mr. Muhammad	P
Mr. Gonzalez	P	Mr. Nelson	P
Mr. Hudson	P		

Quorum was established.

V. ELECTION OF OFFICERS:

Nomination and Election of Advisory Board President

THE BUSINESS ADMINISTRATOR calls for a MOTION to open the floor for nominations of candidates for the office of Advisory Board President.

MOTION made by: NYEMAH GILLESPIE

MOTION SECONDED by: CAMERON HUDSON

MOTION PASSED.

THE BUSINESS ADMINISTRATOR calls for nominations for the office of Advisory Board President:

BOARD MEMBER FALIO LEYBA-MARTINEZ nominates BOARD MEMBER WASIM MUHAMMAD.

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No other nominations were made. THE BUSINESS ADMINISTRATOR asked if there was a MOTION to close nominations.

MOTION made by: ELTON CUSTIS
MOTION SECONDED by: CAMERON HUDSON

MOTION PASSED.

THE BUSINESS ADMINISTRATOR called for a voice vote since only one candidate was nominated for office of Advisory Board President.

VOICE VOTE was unanimous and BOARD MEMBER WASIM MUHAMMAD was elected as ADVISORY BOARD PRESIDENT.

Remarks were made by newly appointed Advisory Board President

THE BUSINESS ADMINISTRATOR turns floor over to the new Advisory Board President.

Nominations and Election of Advisory Board Vice President

Board President calls for nominations for the office of Advisory Board Vice President.

NYEMAH GILLESPIE nominates N’NAMDEE NELSON for Advisory Board Vice President.

No other nominations were made. THE BUSINESS ADMINISTRATOR asks for a voice vote since only one candidate was nominated for the office of Advisory Board Vice President.

VOICE VOTE was unanimous and BOARD MEMBER N’NAMDEE NELSON was elected as ADVISORY BOARD VICE PRESIDENT.

Remarks from newly elected Vice President were made.

THE BUSINESS ADMINISTRATOR FACILITATES THE REMAINDER OF THE MEETING

VI. REVIEW OF COMMITTEES

The following Committees were established for the 2022 school year:

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Name of Committee	Type
Teaching, Learning & Student Supports	Standing
Policy & Governance	Standing
Finance & Operations	Standing
Communications and Public Engagement	Standing

VII. ADOPTION OF THE BOARD MEMBER CODE OF ETHICS:

Code of Ethics read by THE BUSINESS ADMINISTRATOR for approval and acceptance as read.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

asks for a MOTION to approve and accept code of ethics of read.

MOTION made by ELTON CUSTIS
 MOTION SECONDED by N’NAMDEE NELSON

MOTION PASSED.

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THE BUSINESS ADMINISTRATOR turned meeting over to General Counsel for the public portion of the meeting.

VIII. PUBLIC PORTION

General Counsel advised that there were no comments submitted and no one signed up to speak.

IX. REVIEW AND APPROVAL OF BOARD POLICIES, PROCEDURES & APPOINTMENTS

The BUSINESS ADMINISTRATOR reviewed the following for approval:

A. BOARD POLICIES AND PROCEDURES

1. Approve the Board compliance with the Open Public Meetings Act:

WHEREAS, the New Jersey Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specified the manner in which the same shall be accomplished and requires the publication of the time, date and place of said meetings; THEREFORE, BE IT RESOLVED by the Board of Education of the City of Camden, in the County of Camden and the State of New Jersey, that the Notice attached hereto and made a part hereof, shall be published and posted by the Secretary in accordance with said Act and given to any person requesting same in accordance with said Act.

2. Approve the Board of Education meetings for the 2022 Calendar year including the 2023 Reorganization Meeting.

Notice is hereby given by the Camden Advisory Board of Education, Camden County, New Jersey, that the regular monthly meetings of the Advisory Board of Education shall be held at **5:30 P.M.**, on the following dates, occurring the fourth Tuesday of every month, unless change otherwise noted due to holidays, district closings or mandated trainings.

2022 Board Meeting Dates and Locations

DATE	LOCATION
January 25	Camden High Campus
February 22	HB Wilson School
March 22	Dudley School
April 27	Camden High Campus
May 24	HB Wilson School
June 14	Dudley School
July 26	Camden High Campus
August 23	HB Wilson School
September 27	Dudley School
October 18	Camden High Campus
November 15	HB Wilson School
December 13	Dudley School

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2023 Reorganization Meeting

DATE	LOCATION
January 5	Camden High Campus

**April 2022 meeting is on a Wednesday due to parent teacher conferences.*

Members of the public are cordially invited to attend any or all of the aforesaid meetings.

3. It is recommended that the Board of Education approve all existing Policies and Procedures.

THE BUSINESS ADMINISTRATOR requests a MOTION to accept items 1-3 as presented.

Motion made by N’NAMDEE NELSON
MOTION SECONDED by CAMERON HUDSON

MOTION PASSED.

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B. OFFICIAL APPOINTMENTS AND PROFESSIONAL SERVICES

Official appointments and professional service providers for the 2022 calendar year:

Official Depositories of District Funds TD Bank

Bank Accounts/Authorized Check Signers for Accounts:

<u>Account Name</u>	<u>Required Signatures</u>	<u>Authorized Signers</u>
a. General/Warrant	1. State District Superintendent 2. Business Administrator	Katrina T. McCombs Raymond Coxe
b. Payroll Account	1. State District Superintendent 2. Business Administrator	Katrina T. McCombs Raymond Coxe
c. Agency	1. State District Superintendent 2. Business Administrator	Katrina T. McCombs Raymond Coxe
d. Govt. Employees/Trust Acct.	1. Business Administrator	Raymond Coxe
e. Food Service	1. State District Superintendent 2. Business Administrator	Katrina T. McCombs Raymond Coxe
f. CCSD Student Activities	1. State District Superintendent 2. Business Administrator	Katrina T. McCombs Raymond Coxe
g. Official Publications		District Website Al Dia & Courier Post
h. School Board Secretary		Raymond Coxe
i. 504 Officer		Renee Wickersty
j. Health and Safety Officer		Renee Wickersty
k. Health Insurance Portability and Accountability (HIPAA)		Renee Wickersty
l. HCS Right to Know Officer		William VanSyckel
m. Indoor Air Quality Control Officer		William VanSyckel
n. Integrated Pest Management Coordinator		William VanSyckel
o. AHEARA Officer		William VanSyckel
p. Affirmative Action Officer		Kim Buell-Alvis

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| q. Public Agency Compliance Officer | Raymond Coxe |
| r. Auditor | Bowman & Company |
| s. Architect/Engineer | Remington & Vernick |
| t. Chief Medical Physician | Dr. Edmund Decker |
| u. Insurance Broker of Record, Property & Casualty | Arthur J. Gallagher & Co. |
| v. Qualified Purchasing Agent:
<i>And establish \$44,000 bid threshold pursuant to NJSA 18A:18A-3a</i> | Maureen Dougherty |
| w. Custodian of Records | Raymond Coxe |
| x. Special Education Transportation &
Vocational Transportation & PL 192-193 Services: | Camden County Educational
Services Commission |
| y. School Safety Specialist | Anthony Mireles |

Business Administration requests a MOTION TO APPROVE all appointments.

MOTION made by FALIO LEYBA-MARTINEZ
MOTION SECONDED by KAREN MERRICKS

MOTION PASSED

X. ADJOURNMENT

THE BUSINESS ADMINISTRATOR opened the floor for a MOTION TO ADJOURN.

MOTION made by ELTON CUSTIS
MOTION SECONDED by FALIO LEYBA-MARTINEZ

MOTION PASSED

Meeting adjourned at 6:03 pm.