

**CAMDEN CITY SCHOL DISTRICT
REQUEST FOR PROPOSALS
Advertisement**

The Camden City Public Schools of Camden, New Jersey, hereby advertises for proposals in accordance with N.J.S.A. 18A:18A-21(a, b) for the 2023-2024 fiscal year.

CBOE 07-23 TRANSLATION PROFESSIONAL SERVICES for CHILD STUDY TEAM

All necessary proposal specifications and proposal forms may be secured by written request to:

Maureen Schanne
Senior Manager of Procurement
Camden City School District
Business Office, 3rd Floor
1033 Cambridge Street, Camden, NJ 08105
Email: Purchasing@camden.k12.nj.us

Proposals must be sealed, the envelope to bear the following information:

Title: **CBOE 07-23 TRANSLATION PROFESSIONAL SERVICES FOR CHILD STUDY TEAM**
Name and Address of the Organization

All questions related to this RFP must be submitted in writing to purchasing@camden.k12.nj.us no later than March 31,2023. Questions received after the due date and time will not be addressed.

Proposals must be delivered to the Business Office of the Camden City Public Schools and in hand on or before

Date: April 20, 2023
Time: 1:00 PM

The proposal opening process will begin on the above date and time on site via a recorded zoom. Those who wish to attend will need to request the zoom link to the purchasing e-mail address. No proposals shall be received after the time designated in the advertisement. (N.J.S.A. 18A:18A-21(b)).

All organizations are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq., Affirmative Action Against Discrimination and N.J.A.C. 17:27 et. seq.

Corporate and partnership organizations are required by law (Chapter 33, Laws of 1977) to submit a list of names and addresses of all stockholders owning 10% or more of their stock.

A Non-Collusion Affidavit and an Organization Questionnaire/Certification also must be filed with the proposal. The proposal package will also include other documents that must be completed and returned with the proposal. Failure to comply with Instructions to Organizations and to complete and submit all required forms may be cause for disqualification and rejection of the proposal.

The CCPS reserves the right to reject any or all proposals and to waive any informality.

Raymond Coxe, School Business Administrator