PROCURING GOODS AND SERVICES WITH FEDERAL FUNDS

Purchase Amount*	Federal Procurement Type 2 *CFR* §200.320, *Methods of procurement to be followed*	Requirement
Less than **$6,600***	**Procurement by micro-purchase** *Sound business practices used; competitive quotes not required*	One Quote (may be vendor on State Contract
$6,600 - $43,999	**Procurement by small purchase procedures** *Price or rate quotations must be obtained from an adequate number of qualified sources*	Three (3) Quotes (**Vendors may be on State Contact**)
$44,000 and above	**Procurement by sealed bids (formal advertising)** *Awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price*.	Formal bid
$44,000 and above	**Procurement by competitive proposals:** *Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered*	RFP
$44,000 and above	**Procurement by noncompetitive proposals**: *The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation*	N/A

*The federal Micro threshold changed from $3,500 to $10,000 in 2018. However, the State threshold prevails, since it is more restrictive